



The Microsoft Excel Step-By-Step Training Guide Book Bundle (Paperback)

By C J Benton

Createspace Independent Publishing Platform, United States, 2015. Paperback. Book Condition: New. 234 x 156 mm. Language: English . Brand New Book ***** Print on Demand *****.3 books in 1 a consolidation of three books in the Microsoft(r) Excel(r) Step-By-Step Training Guide Series This book bundle offers easy to follow examples with screenshots demonstrating how to use the most common basic and intermediate Microsoft(r) Excel(r) formulas features, including Pivot Tables, the VLOOKUP formula. The book bundle is organized into 6 step-by-step sections, allowing you to grow your knowledge of Microsoft(r) Excel(r) at your own pace. In addition to the following, this book bundle also includes sections on Excel(r) keyboard shortcuts and how to change the currency symbol, for example to the British Pound or Euro . Part 1 - Excel(r) Formula Fundamentals SUM, SUBTRACTION, MULTIPLICATION, DIVISION AVERAGE MIN MAX TODAY NETWORKDAYS SUMIF Part 2 - Pivot Tables Dashboards Organize and summarize data Format results Insert Pivot Charts Display averages percentages Group data into predefined ranges Rank results Insert calculated fields How to create and update a basic Dashboard using Pivot Table data Part 3 - Excel(r) Features Data Sorting Formula Trace Text-To-Columns Conditional Formatting Filtering Part 4 - Text Functions LEN...



READ ONLINE
[6.45 MB]

Reviews

The very best publication i at any time study. It really is basic but shocks inside the fifty percent of the ebook. It is extremely difficult to leave it before concluding, once you begin to read the book.

-- **Marlin Swift**

Most of these pdf is the greatest pdf available. It is really basic but excitement inside the fifty percent from the ebook. Your daily life span will likely be convert as soon as you complete reading this article ebook.

-- **Juwan Welch Sr.**

Relevant Books



And You Know You Should Be Glad (Paperback)

HarperCollins Publishers Inc, United States, 2014. Paperback. Book Condition: New. Reprint. 201 x 132 mm. Language: English . Brand New Book ***** Print on Demand *****.A highly personal and moving true story of friend-ship and remembrance from the New York Times bestselling...



Fifty Years Hence, or What May Be in 1943 (Paperback)

Createspace, United States, 2015. Paperback. Book Condition: New. 279 x 216 mm. Language: English . Brand New Book ***** Print on Demand *****. Fifty Years Hence is a quasi-fictional work by Robert Grimshaw, a professional engineer, with the intent of making a...



I Am Reading: Nurturing Young Children s Meaning Making and Joyful Engagement with Any Book (Paperback)

Heinemann Educational Books, United States, 2015. Paperback. Book Condition: New. 234 x 185 mm. Language: English . Brand New Book. It s vital that we support young children s reading in ways that nurture healthy reading identities, that foster an attraction to...



Music for Children with Hearing Loss: A Resource for Parents and Teachers (Paperback)

Oxford University Press Inc, United States, 2014. Paperback. Book Condition: New. 228 x 156 mm. Language: English . Brand New Book. Written by an expert in the field who is both a teacher and a teacher-educator, this book is an in-depth and...



Oxford Very First Dictionary (Paperback)

Oxford University Press, United Kingdom, 2012. Paperback. Book Condition: New. Georgie Birkett (illustrator). 234 x 182 mm. Language: English . Brand New Book. A fully illustrated alphabetical first dictionary for 4-5 year-olds. A fresh new look for the Oxford Very First Dictionary...



Oxford First Illustrated Maths Dictionary (Paperback)

Oxford University Press, United Kingdom, 2013. Paperback. Book Condition: New. 234 x 180 mm. Language: English . Brand New Book. The Oxford First Illustrated Maths Dictionary supports the curriculum and gives your child a head start in understanding first maths concepts. Organised...